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Back office employee, full-time

Solutions 30 Operations GmbH is one of Unitymedia's largest service partners in the field of broadband communication. It has a workforce of over 300 in Germany's states of Baden-Württemberg and Hesse. We are a future-oriented company that is constantly growing. We offer you the chance to join us as a

Back office employee, full-time

Which tasks await you?

- Planning assignments for service technicians in the field service
- Controlling and monitoring orders, taking into consideration the availability of service technicians (route optimisation)
- Providing telephone support for our field service staff
- Telephone customer advice service (inquiries about upcoming service work)
- Administrative activities in the back office

What we offer you

- A varied and responsible job in a friendly team with flat hierarchies and short decision-making paths
- Intensive induction and training measures
- A performance-related salary

What you need to be good at

- Completed commercial or technical training, e.g. as an office assistant, industrial clerk or similar.
- Assertiveness and commitment
- Ability to work independently, as well as to think and act economically and responsibly

It would be great if you had professional experience in the field of broadband and telecommunications, but that's not essential if you want to work for us. Career changers are welcome at any time. Your enthusiasm for communication technology and your desire to progress are the most important things for us. Now how does that sound to you?

Apply now! We look forward to meeting you!

Please send us your complete application documents (cover letter, curriculum vitae and certificates) by e-mail, stating the earliest possible starting date and your salary expectations.

Your contact person

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